

STEERING COMMITTEE FOR CREATION OF WEST POINT HISTORICAL SOCIETY

I. Minutes for meeting 11th June 2007

Members:

a.	Bill Palmer(Carolyn)	843-6177	twoturtles@cox.net
b.	Ty Bland(Ann)	843-2731	785-4417 tbland@inna.net
c.	Lynda Weaver(Richard)	843-3343	lweaver@forcesupport.com
d.	Mark Neale(Bet)	843-3899	mneale@verizon.net
e.	Martha Wood(Lawrence)	843-3243	mwood@pamunkeylibrary.org
f.	Baylor Nichols(Gail)	843-4418	gcarternichols@verizon.net
g.	Connie Peay(Jim)	843-2395	trespeays@verizon.net
h.	Richard Hosfield(Joan)	843-3164	rhosfield1@cox.net
i.	Will Addison(Va)	843-3835	vawill77@verizon.net
j.	Neil Barbor	843-2228	nbarber@west-point.va.us
k.	John Lee	843-2496	keonimus@aol.com
l.	Juanita Cawley(Bill)	843-2017	jcawley3@cox.net
m.	Don Carver()		carverdon@aol.com
o.	Alice L. Reid	843-3497	
p.	Muriel B. Epps	843-3346	
q.	Lillian Blondek	843-2625	

II. Members Present: Baylor Nichols, Bill Palmer, Mark Neale. Lynda Weaver, John Lee, Alice Reid, Ty Bland, Richard Hosfield

III. Purpose of Steering committee

Create formative mission statement
Create Constitution & Bylaws
Secure proper tax exempt status
Locate permanent/temporary facility to start archiving material
Obtain a Charter
Recruitment of members
Formation of Historical Society with election of officers

IV. Steering Committee Projects

Facility Procurement – **Ty Bland** (possible use of Parks and Recreations building)
Charter/501-C3 – **Baylor Nichols** (on hold until till Jack Spain’s talk)
Catalog and review of present historical data at library – Martha Wood
Constitution & By-Laws, Mission statement - **Bill Palmer & Richard Hosfield** (on going - presented 05/14/07)
State’s Historical Designation for town of West Point and ramifications for possible available funds for Historical Society. – **Lynda Weaver**

V. Suggested projects to consider

Visitation to other historical museums in small towns (KW & K&Q) plus other small towns.

Open house party to get new members to come on board and sign up as members of the Historical Society.

Brochure to explain the three types of memberships based on by-laws.

VI. Individuals needed for following positions

1. Public relations committee person to coordinate HS information to local paper.
2. Treasurer to handle funding already set aside for HS.

VII. Projected target dates

1. Facility to use as a start-up museum for HS by September 2007
2. Membership drive to bring on more people prior to formation of HS by October 2007
3. Election of officers and formation of HS by November 2007

VIII. Discussion for June meeting:

1. Bill Palmer presented his draft of the "Mission Statement" and "By Laws" to the committee for evaluation. After review it was decided to wait on further discussion
2. Lynda Weaver discussed necessity for obtaining grant monies and finding specific people to write these grants. Bill Palmer acknowledged that his daughter might be of significant help since she had experience with this as well as educational background in museum management.
3. Lynda Weaver graciously volunteered her home for our first gathering to host a community calling for those persons interested in participating in forming a Historical Society. Projected date sometime in October 2007

IX. Next meeting

Date: July 9th , 2007

Time: 7:30PM

Place: WP Police Station Conference room.

AGENDA

STEERING COMMITTEE FOR CREATION OF WEST POINT HISTORICAL SOCIETY

Location: WP Police Department conference room

Time: 7:30 PM

Date: 9th July 2007

Program Speaker: Jack Spain – past K&Q Historical Society president
and K&Q museum board member

Need to call Martha Hodge[843-3587]