

STEERING COMMITTEE FOR CREATION OF WEST POINT HISTORICAL SOCIETY

I. Minutes for meeting 14th May 2007

Members:

a.	Bill Palmer(Carolyn)	843-6177	twoturtles@cox.net
b.	Ty Bland(Ann)	843-2731	785-4417 tbland@inna.net
c.	Lynda Weaver(Richard)	843-3343	lweaver@forcesupport.com
d.	Mark Neale(Bet)	843-3899	mneale@verizon.net
e.	Martha Wood(Lawrence)	843-3243	mwood@pamunkeylibrary.org
f.	Baylor Nichols(Gail)	843-4418	gcarternichols@verizon.net
g.	Connie Peay(Jim)	843-2395	trespeays@verizon.net
h.	Richard Hosfield(Joan)	843-3164	rhosfield1@cox.net
i.	Will Addison(Va)	843-3835	vawill77@verizon.net
j.	Neil Barbor	843-2228	nbarber@west-point.va.us
k.	John Lee	843-2496	keonimus@aol.com
l.	Alice L. Reid	843-3497	
m.	Muriel B. Epps	843-3346	

II. Members Present: Baylor Nichols, Bill Palmer, Mark Neale. Lynda Weaver, John Lee, Alice Reid, Muriel Epps.

III. Purpose of Steering committee

Create formative mission statement
Create Constitution & Bylaws
Secure proper tax exempt status
Locate permanent/temporary facility to start archiving material
Obtain a Charter
Recruitment of members
Formation of Historical Society with election of officers

IV. Steering Committee Projects

Facility Procurement – ***Ty Bland*** (possible use of Parks and Receptions building)
Charter/501-C3 – ***Baylor Nichols*** (on hold until till Jack Spain’s talk)
Catalog and review of present historical data at library – Martha Wood
Constitution & By-Laws, Mission statement - ***Bill Palmer & Richard Hosfield*** (on going - presented 05/14/07)
State’s Historical Designation for town of West Point and ramifications for possible available funds for Historical Society. – ***Lynda Weaver***

V. Suggested projects to consider

Visitation to other historical museums in small towns (KW & K&Q) plus other small towns.

Open house party to get new members to come on board and sign up as members of the Historical Society.

Brochure to explain the three types of memberships based on by-laws.

VI. Individuals needed for following positions

1. Public relations committee person to coordinate HS information to local paper.
2. Treasurer to handle funding already set aside for HS.

VII. Projected target dates

1. Facility to use as a start-up museum for HS by September 2007
2. Membership drive to bring on more people prior to formation of HS by October 2007
3. Election of officers and formation of HS by November 2007

VIII. Discussion:

1. Bill Palmer presented his draft to the committee to take home and evaluate. Please bring this to the June 11th meeting to discuss further.
2. Lynda Weaver asked about possible benefits from the town's "Historical District Designation". She volunteered to find out if possible funding could be obtained to help the HS in its present start-up status.
3. John Lee suggested visitations to other small communities to see their efforts pertaining to Historical Society Museums.

IX. Next meeting

Date: June 11th, 2007

Time: 7:30PM

Place: WP Police Station Conference room.

AGENDA

STEERING COMMITTEE FOR CREATION OF WEST POINT HISTORICAL SOCIETY

Location: WP Police Department conference room
Time: 7:30 PM
Date: 11th June 2007

Facility locations – **Ty Bland**

Catalog and review of present historical data at library –**Martha Wood.**

Questions: Constitution/by Laws & Mission statement progress – **Bill Palmer & Richard Hosfield**

Review of State “Historical District Designation” and possible funds available to HS. – **Lynda Weave**

Request to fill two positions: treasurer, public relations coordinator

Suggestions for additional steering committee members

July meeting: 9th July 7:30PM - Jack Spain speaker

Need to call Lillian Blondeck [843-2625] and Martha Hodge[843-3587]

Note: Reports will be brief for purpose of simple follow-up without much discussion to allow majority of time to our speaker Mr. Jack Spain and questions to follow.